

Monthly Accounting Coversheet

Month _____

Household Bills:

- Mortgage _____
- Car Payment _____
- Power _____
- Water _____
- Tuition _____
- Exterminator _____
- Alarm System _____
- Home/Car Insurance _____
- Cable/Internet _____
- Cell Phone _____
- Trash/Recycling _____

Insurance:

- Home and Auto _____
- Liability _____
- Medical _____
- Life Insurance _____

To Follow Up On:

Travel/Trips:

Donations:

Large Purchases:

Notes:

Data Entry (check off once entered into Quicken or Accounting Program):

- Cash Expenses _____
- Credit Card X _____
- Credit Card Y _____
- Checking Account X _____
- Checking Account Y _____
- Bank Account X _____
- Bank Account X _____

Corrections/Changes to Quickbooks:

Budget Analysis:

Budgeting Goals Going Forward: